

## ANNEXURE - I

## Identification No. Not given in Fixed Assets Register.

Sl. No.	Voucher no	Voucher date	Name of supplier	Goods	Amount	Quantity	Location of Asset
1	211	29.03.2011	Fine furnishers	Usb Presenter	1,100.00	1	IESWM
2	557	21.11.2011	Eureka Forbes Pvt. Ltd.	Aquaguard	13,480.00	1	IESWM
3	649	16.12.2011	Fine furnishers	Other Fixtures & Fittings	12,775.00	1	IESWM
4	652	16.12.2011	Venus IT Solutions Pvt. Ltd.	Desktops	575,095.00	16	IESWM
5	642	14.12.2011	Amil Ltd.	GPS with PDF	735,000.00	1	IESWM
6	753	16.01.12	Capital Electronics	Scanner	4,100.00	1	IESWM
7	770	24.01.12	Peetel Solution Pvt. Ltd.	Network related items	41,101.00	NA	IESWM
8	813	1.02.12	Fine Furnishers	Other Fixtures & Fittings	77,125.00	NA	IESWM
9	842	13.02.12	Chabria Infotech Pvt. Ltd.	Operating System	175,454.00	NA	IESWM
10	899	27.02.12	Chabria Infotech Pvt. Ltd.	Laptop	89,199.00	1	IESWM
11	289,386 & 515	19.06.2012, 18.07.2012 & 03.08.2012	S.S. Electricals	Generator	979,370.00	1	IESWM
12	172	18.05.2012	Third wave exim	Laptop	543,450.00	2	IESWM
13	81	26.04.2012	Pacific Marine Aquatics	Marine Aquarium	165,796.00	1	IESWM
14	108	04.05.2012	Pacific Marine Aquatics	Marine Aquarium	98,540.00	1	IESWM
15	129	10.05.2012	Pacific Marine Aquatics	Marine Aquarium	392,300.00	1	IESWM
16	305	25.06.2012	Pacific Marine Aquatics	Marine Aquarium	202,800.00	1	IESWM
17	308	2.07.2012	Pacific Marine Aquatics	Marine Aquarium	69,300.00	1	IESWM
18	320	28.06.2012	Fine furnishers	Office building, Wooden Partitions	37,700.00	1	IESWM
19	248	06.06.2012	The Continental	Office furniture ( Stand Fan)	3,200.00	1	IESWM
20	277	11.06.2012	Godrej & Boyce Mfg. Co. Ltd.	Office furniture (Godrej centiguard locker vault)	20,744.00	1	IESWM
21	215	28.05.2012	Fine furnishers	Other Fixtures & Fittings (1 set table and cupboard)	3,900.00	1	IESWM



Sl. No.	Voucher no	Voucher date	Name of supplier	Goods	Amount	Quantity	Location of Asset
22	378	16.07.2012	Fine furnishers	Other Fixtures & Fittings (14 gaze aluminium tube, door of 14 gaze aluminum tube)	26,965.00	1	IESWM
23	436	31.07.2012	Vision Plus	2 nos. of LED display board	99,426.00	2	IESWM
24	382	17.07.2012	Sony Centre	LED tv	147,000.00	1	IESWM
25	620	11.09.2012	Pacific Marine Aquatics	Marine Aquarium	62,465.00	1	IESWM
26	676	21.09.2012	Fine furnishers	Other Fixtures & Fittings	57,770.00	NA	IESWM
27	783	13.10.2012	Fine furnishers	Other Fixtures & Fittings	63,485.00	1	IESWM
28	808	18.10.2012	S.S. Electricals	Generator	301,703.00	1	IESWM
29	958	28.11.2012	Pacific Marine Aquatics	Marine Aquarium	75,100.00	1	IESWM
30	1043	21.12.2012	Fine furnishers	Other Fixtures & Fittings	19,200.00	1	IESWM



Violation of Office Order No:179/ICZMP/7A-04/2011-2012(26)											
SL. No.	Name of Staff	Amount (Rs.)	Purpose	Date of Payment of Advance	Adjustment Voucher No.	Date of completion of event	Date of Repayment	Amount Adjusted (Rs.)	Permissible as per Office Order ('in days)	Delay ('in days)	Remarks
A	B	C	D	E	F	G	H	I	J	K (H-E)/(H-G)	L
1	Suangana Basu	40,000.00	Advance paid for painting workshop held at Rudranagar as on 16th, 17th and 18th of October,2012	11-Oct-12	Receipt-271 Journal-65	18-Oct-12	6-Nov-12	40,000.00	7	19	Rs. 7,799 (Receipt-271) should be refunded within 7 days from 18.10.12 i.e. till 25.10.12 but the amount has been refunded as on 06.11.12.
2	Suangana Basu	43,000.00	Advance paid for organising the wall painting programme held in Sagar Island from 04.12.2012 to 08.12.2012.	30-Nov-12	Receipt-310	8-Dec-12	26-Dec-12	3,560.00	7	18	Rs. 3,560 (Receipt-310) should be refunded within 7 days from 08.12.12 i.e. till 15.12.12 but the amount has been refunded as on 26.12.12.
							10-Jan-13	39,440.00	7	33	Rs.39, 440 (Journal-78) was not adjusted till 31.12.2012.
3	Sanjay Pal	15,000.00	Advance paid for filed trip to Sagar Island during 08.11.2012 to 12.11.2012.	7-Nov-12	Journal- 67	12-Nov-12	26-Nov-12	15,000.00	7	14	
4	Sanjay Pal	40,000.00	Advance paid for visiting Rudra Nagar for attending meeting on 24.11.2012 and visiting and staying Sagar island till 30.11.2012.	22-Nov-12	Receipt - 299 Journal - 70	30-Nov-12	12-Dec-12	40,000.00	7	12	
5	Mrinal Bhattacharya	30,000.00	Advance paid for Hyderabad trip till 15.12.2012.	6-Dec-12	Journal - 75	15-Dec-12	28-Dec-12	30,000.00	7	13	
<b>Total</b>		<b>168,000.00</b>									

